

**HIGH COURT OF GUJARAT AT SOLA, AHMEDABAD**

**RESOLUTION NO.A.2201/2021**

The Honourable the Chief Justice and Honourable Judges of the High Court of Gujarat, have been pleased to nominate the following Judicial Officers working in the State, to attend the **One day Web-Workshop on 'Management of Judicial Administration of Courts'** for Senior Civil Judges and Civil Judges, on **01.08.2021 (Sunday) from 9.30 A.M.** organized by the **Gujarat State Judicial Academy, Sola, Ahmedabad.**

<b>SR. NO.</b>	<b>NAME OF THE JUDICIAL OFFICER</b>	<b>DESIGNATION</b>
1	MR. ANWARHUSEN GAFURBHAI SHAIKH	JUDGE SMALL CAUSE COURT, RAJKOT
2	MR. MUKESHKUMAR PRATAPBHAI CHAUDHARI	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., BHACHAU, DISTRICT KACHCHH
3	MISS. MAYADEVI RAMBACHAN SHUKLA	3RD ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, VADODARA
4	MS. HETAL SURESHCHANDRA DAVE	PRINCIPAL SENIOR CIVIL JUDGE, RAJKOT
5	MR. SHAHIDMAHAMAD VALIBHAI MANSURI	CHIEF JUDICIAL MAGISTRATE AND ADDITIONAL SENIOR CIVIL JUDGE, RAJKOT
6	MR. DHARMENDRA SUKHWASIBHAI SHRIVASTAVA	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., JAMBUSAR, DISTRICT BHARUCH
7	MS. ASMIKABEN BHUPENDRAKUMAR BHATT	3RD ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, SURAT
8	MR. RAMESHKUMAR BABUBHAI ETALIYA	METROPOLITAN MAGISTRATE, AHMEDABAD
9	MR. MAHENDRASINH BHANWARSINH RATHORE	PRINCIPAL SENIOR CIVIL JUDGE, AHMEDABAD (RURAL)
10	MS. MAYURIKA SHIVABHAI SUTARIYA	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., KARJAN, DISTRICT VADODARA

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11	MR. DIPAK JETHABHAI PARMAR	CHIEF JUDICIAL MAGISTRATE AND ADDITIONAL SENIOR CIVIL JUDGE, DEVBHUMI DWARKA @ KHAMBHALIYA
12	MR. SANDIPSINH GAMBHIRSINH DODIYA	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., LALPUR, DISTRICT JAMNAGAR
13	MR. JAYESHKUMAR DAHYABHAI SOLANKI	2ND ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, NADIAD, DISTRICT KHEDA
14	MR. KUTBUDDIN NOORMOHMMED SARVAIYA	6TH ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, JAMNAGAR
15	MR. BHAVESH JETHABHAI PATEL	METROPOLITAN MAGISTRATE, AHMEDABAD
16	MS. BHARTI KANUBHAI JADAV	7TH ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, JAMNAGAR
17	MR. MOHAMMADILIYAS NOORMOHAMMAD SHAIKH	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., LIMBDI, DISTRICT SURENDRANAGAR
18	MR. BHAVESH VINODRAY SANCHANIYA	CHIEF JUDICIAL MAGISTRATE AND ADDITIONAL SENIOR CIVIL JUDGE, GIR SOMNATH @ VERAVAL
19	MS. JAYSHREEBEN SHIVABHAI SUTARIYA	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., OLPAD, DISTRICT SURAT
20	MS. NAMRATA P UNADKAT	23RD ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, VADODARA
21	MR. PRITESH UPENDRAKUMAR ANDHARIYA	METROPOLITAN MAGISTRATE, AHMEDABAD
22	MR. KARDAM CHANDRAVADAN JOSHI	PRINCIPAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE., JHALOD, DISTRICT DAHOD
23	MR. JAGDISHCHANDRA SENDHABHAI PARMAR	ADDITIONAL SENIOR CIVIL JUDGE AND ADDITIONAL CHIEF JUDICIAL MAGISTRATE, ANJAR, DISTRICT KACHCHH

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24	MRS. ARUNDHATI JAHANGIR NALAWALA	PRINCIPAL CIVIL JUDGE AND JMFC, VAGHODIA, DISTRICT VADODARA
25	MR. PARESHKUMAR JAYANTILAL RAICHURA	JUDICIAL MAGISTRATE FIRST CLASS (3RD COURT), VADODARA
26	MR. ALIASGAR HASANALI HIRANI	ADDITIONAL CIVIL JUDGE AND JMFC, OLPAD, DISTRICT SURAT
27	MR. BHAGVANDAS ISHVARLAL TARANI	2ND ADDITIONAL CIVIL JUDGE AND JMFC, OLPAD, DISTRICT SURAT
28	MR. MEHUL RAJENDRAKUMAR PATEL	ADDITIONAL CIVIL JUDGE AND JMFC, LIMBDI, DISTRICT SURENDRANAGAR
29	MR. KUSHAN MANOJKUMAR VYAS	2ND ADDITIONAL CIVIL JUDGE AND JMFC, SURAT
30	MR. KUTBUDDIN HATIMBHAI TRUNKWALA	JUDGE LABOUR COURT (JD), VALSAD
31	MR. BHAVINKUMAR NAVINCHANDRA JOSHI	PRINCIPAL CIVIL JUDGE AND JMFC, BHANVAD, DISTRICT DEVBHUMI DWARKA
32	MR. DHANANJAY JAGDISHCHANDRA VYAS	JUDGE LABOUR COURT (JD), GODHRA
33	MR. NILAYKUMAR PIYUSHKANT PATEL	PRINCIPAL CIVIL JUDGE AND JMFC, GADHADA, DISTRICT BOTAD
34	MR. SATISH KUMAR BRIJBHUSAN CHAUHAN	ADDITIONAL CIVIL JUDGE AND JMFC, JAMNAGAR
35	MR. SANDIPKUMAR JAGDISHBHAI THAKKAR	PRINCIPAL CIVIL JUDGE AND JMFC, HANSOT, DISTRICT BHARUCH
36	MR. ASIF ABIDHUSAIN KHERADAWALA	2ND ADDITIONAL CIVIL JUDGE AND JMFC, BHILODA, DISTRICT ARVALLI
37	MR. GAURANG PRADIPKUMAR JANI	ADDITIONAL CIVIL JUDGE AND JMFC, MAHUVA, DISTRICT BHAVNAGAR
38	SMT. CHANDNI YUVRAJSINH JADEJA	ADDITIONAL CIVIL JUDGE AND JMFC, VISNAGAR, DISTRICT MAHESANA
39	MR. NITIN ASHOK KULKARNI	ADDITIONAL CIVIL JUDGE AND JMFC, ANAND
40	MR. SUNILKUMAR PRANSHANKAR DAVE	PRINCIPAL CIVIL JUDGE AND JMFC, GIR GADHADA, DISTRICT GIR-SOMNATH

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41	DR. LAKSHMI - NANDWANA	ADDITIONAL CIVIL JUDGE AND JMFC, HALVAD, DISTRICT MORBI
42	MS. SWATI RAMBILAS GARG	2ND ADDITIONAL CIVIL JUDGE AND JMFC, ANAND
43	MS. TRUPTIBEN AMRUTLAL BHADJA	2ND ADDITIONAL CIVIL JUDGE AND JMFC, AHMEDABAD (RURAL)
44	MR. ASHVIN CHHAGANBHAI SAKHIYA	3RD ADDITIONAL CIVIL JUDGE AND JMFC, AHMEDABAD (RURAL)
45	MR. SUDIPTA - PAL	PRINCIPAL CIVIL JUDGE AND JMFC, JESAR, DISTRICT BHAVNAGAR
46	MR. BRIJENDRA CHANDRA TRIPATHI	PRINCIPAL CIVIL JUDGE AND JMFC, OKHAMANDAL, DISTRICT DEVBHUMI DWARKA
47	MR. GAURAV - SHARMA	4TH ADDITIONAL CIVIL JUDGE AND JMFC, AHMEDABAD (RURAL)
48	MR. KIRAN MOHANBHAI CHAVDA	PRINCIPAL CIVIL JUDGE AND JMFC, MALIA- HATINA, DISTRICT JUNAGADH
49	MS. SUDESH - -	PRINCIPAL CIVIL JUDGE AND JMFC, JODIYA, DISTRICT JAMNAGAR
50	MR. CHAITANYA VISHNUBHAI LIMBACHIYA	3RD ADDITIONAL CIVIL JUDGE AND JMFC, ANAND
51	MR. KARN AJIT MARWAHA	ADDITIONAL CIVIL JUDGE AND JMFC, MAHISAGAR @ LUNAVADA
52	MR. SANJAY RAMSWAROOP CHOUHDARY	2ND ADDITIONAL CIVIL JUDGE AND JMFC, DAHOD
53	MR. JAIMIN DHIRUBHAI PATEL	2ND ADDITIONAL CIVIL JUDGE AND JMFC, BOTAD
54	MS. POOJA RATHORE	6TH ADDITIONAL CIVIL JUDGE AND JMFC, MAHESANA
55	MR. BHASKARKUMAR RAMESHBHAI KARIYA	3RD ADDITIONAL CIVIL JUDGE AND JMFC, SURENDRANAGAR
56	MR. ADILNAWAZ MOHAMMED SHAFI SONI	4TH ADDITIONAL CIVIL JUDGE AND JMFC, BOTAD

The following are the terms and conditions:-

1. They should be treated on duty during the period of the training as aforesaid.
2. The posts held by them be kept vacant during the said period.

**INSTRUCTIONS :**

I. **Subjects:** During the web-workshop following subjects would be discussed:

Sr.	Subject
1	Gujarat Finance Rules 1971
2	Gujarat Treasury Rules 2000 and income of Court fee and process fee.
3	Delegation of Financial Power Rules 1998, Purchase of items, books, furniture, etc. Repairing of machineries Pay bill, Contingent bill, Rental building, Payment of house tax, etc.
4	Contingency expenditure rules, Dead stock verification and maintenance.
5	Power and function of Drawing Officer, etc.
6	Budget – constitutional and statutory provisions, budget manual, plan and non plan, new item and continue item, for works, posts and infrastructure, expected expense and revised budget, stationery indent.
7	Cash verification – To cure difference of Treasury Passbook and cash book-I in civil and criminal deposit.
8	Disposal of pending civil amount which is due for disposal such as commissioner fee, advertisement fees, cost, deposit amount of compensation etc.
9	Disposal of pending criminal amount which is due for disposal such as maintenance amount, advertisement fees, cost, fine, etc
10	Nazir dept – continuation of posts, deemed date, continuation of services, posting of sanctioned leave in service book, pension papers, Pay fixation / pay scale fixation, stationery indent, etc.
11	Account Inspection reports Compliance – (a) AG Audit (b) High Court A/C Inspection – Bottlenecks and remedies thereof.
12	Income Tax Rules relating to deduction, salary tax payer, return, etc.
13	(a) The Gujarat Civil Services Rules (b) The Gujarat Civil Services (Conduct) Rules, 1971 (c) The Gujarat Civil Services (Discipline and Appeal) Rules, 1971
14	RIT & Court Management.
15	Certified copies- review of pendency of urgent and ordinary, paper book, account, etc.

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16	Effective utilization of Judicial Hour, case management, maintaining of memorandum, priority to old cases, dealing with urgent matter, Grouping of case, adjournment, time management etc.
17	Records - classification, preservation and destruction of records of disposed cases, administrative file and correspondence.
18	Verification, classification, preservation and disposal of muddamal.
19	Contingency expenditure rules, Dead stock verification and maintenance
N.B.: The Academy may modify, add, alter, substitute or subtract the subjects / topics according to exigency.	

- I. Participants shall register online on **01.08.2021** at **09:30 A.M.** as directed by GSJA through Zoom apps. In case any difficulty is found in Connecting or registering contact System Officer/Nodal Officer or IT Department of the concerned district. Even then if the problem is not sorted out contact GSJA (Ashish Modi- 9228428462 or Roshan Tahiliani-9925404375).
- II. Participants shall register with their official names/designation while attending the web-workshop. (No trainee judge should attend the web workshop with the phone name or any illusive names).
- III. The presentation and material shared during training sessions by resource person would be provided through e-mail to the participants.
- IV. During the web-workshop, Google Forms for feedback will be sent to the participants. Upon the completion of the training programme, the participant have to fill up the feedback in this Google Forms and has immediately to send back to the academy so that upcoming training programme can be properly framed and improved.
- V. It is on-duty training programme. Accordingly, necessary charge arrangement can be made.
- VI. Participants shall attend the training in full uniform.
- VII. Participants shall provide their whatsapp number through whatsapp message to **Mr. Rinku Mali (GSJA)- 8290204991** on or before **27<sup>th</sup> July, 2021 on or before 02.00 p.m.**, so that link for the zoom meeting can be sent.

High Court of Gujarat,  
At Sola, Ahmedabad – 380 060  
Date : 23/07/2021

  
(R.K.Desai)  
Registrar General

No. A. 2201/2021

**Copy forwarded with compliments, for information, to (Through E-mail Only):-**

1. THE DIRECTOR, GUJARAT STATE JUDICIAL ACADEMY, BEHIND HIGH COURT OF GUJARAT, SOLA, AHMEDABAD.
2. THE PRINCIPAL DISTRICT JUDGE, AHMEDABAD(RURAL) / ANAND / ARAVALLI AT MODASA / BANASKANTHA AT PALANPUR / BHARUCH / BHAVNAGAR / BOTAD / CHHOTA UDEPUR / DAHOD / DEVBHUMI DWARKA/ GANDHINAGAR / GIR-SOMNATH /JAMNAGAR / JUNAGADH / KACHCHH AT BHUJ / KHEDA AT NADIAD /MAHISAGAR AT LUNAVADA / MAHESANA / MORBI / PANCHMAHALS AT GODHRA / PATAN / PORBANDAR / RAJKOT / SABARKANTHA AT HIMMATNAGAR / SURAT / SURENDRANAGAR / TAPI AT VAYRA/ VADODARA / VALSAD
3. THE PRESIDENT, INDUSTRIAL COURT, AHMEDABAD.
4. THE CHIEF METROPOLITAN MAGISTRATE, AHMEDABAD
5. THE CHIEF JUDGE, SMALL CAUSES COURT, AHMEDABAD

**[2 to 5 - He / She is requested to provide copy of this Resolution to the nominated Judicial Officer, working on his / her establishment.]**

High Court of Gujarat,  
At Sola, Ahmedabad – 380 060  
Date : 23 /07/2021

  
Registrar General